

VACATION RESIDENCE

The DEADLINE for applications is FRIDAY 15 NOVEMBER by 11:55PM at the latest.

If you would like to stay on in College later than the end of this term from Saturday 7th December 2024, or return earlier than the beginning of Hilary Term on Wednesday 15th January 2025 at a cost of **£19.00** per night, **you need to apply for permission by completing an online request** using your single sign on account:

<https://forms.office.com/e/SpWaBnWAQN>

The vacation residence application period will take place in 5th week, beginning at 8am on Saturday 9th November and ending at 11.55pm on Friday 15th November 2024. It will not be possible to obtain permission after this deadline unless there are exceptional, unforeseen circumstances. You will be informed by the end of 6th week whether you have been granted vacation residence permission or not. Applications received after the deadline will not be accepted.

Each day of vacation residence booked will be charged to your battels at **£19.00 per day**.

You are reminded that **there is no automatic right to stay in College** and further details of the College's Policies and Procedures regarding Vacation Residence can be found in the *Rules and Regulation for Students*, together with information on the limited storage available in College during vacations:

[Regulations for Junior Members - The Queen's College, Oxford \(sections 10 and 11\)](#)

Being unaware of vacation rules and/or dates is not a justification for failing to adhere to the rules or applying late.

Full term dates can be found at <http://www.ox.ac.uk/about/facts-and-figures/dates-of-term>

When applying, you will need to have a clear reason for staying according to the Regulations. You may be asked to provide evidence to support the reason.

Choir

Enquiries about choir commitments and accommodation should be directed to choir@queens.ox.ac.uk, you do NOT need to apply for vacation residence if you are staying because of choir commitments (please make sure you requested accommodation to the Choir Administrator).

Information regarding storage for the Christmas vacation ONLY

Only during the Christmas vacation period you are allowed to leave no more than three boxes of belongings in your room. Please use only cases, trunks or other suitable and respectable containers (such as cardboard boxes which have been closed and sealed with tape); these should be left neatly in a corner in your room such that normal use of the room is not prevented and the following rules are followed (**these rules apply to the Christmas Vacation period only**):

- a) No more than three cases, boxes or trunks may be left in the room
- b) Nothing should be left in drawers, cupboards or wardrobes and under no circumstances should drawers, cupboards or wardrobes be chained, padlocked or restrained in any way
- c) Bathrooms must be emptied
- d) No valuables may be left
- e) All items are left at the owner's risk

Applications made after the deadline will not be accepted

f) Fridges should be left empty and clean.

g) Noticeboards and walls must be clear of all pictures, posters, etc.

Make sure you do not leave any food in the fridge or in the boxes that you will leave in the room.

Please refer to section 11 of the [College Regulations](#) for full information regarding vacation storage.

To arrange access to the international storage, please contact the Steward (susan.tutty@queens.ox.ac.uk).

You will need to agree a date and time in advance (access is not 24h/7).

ADDITIONAL INFORMATION

College Closure

College will be completely closed (locked) from 4:30pm, Friday, 20 December 2024 until 6:30am, Thursday, 2 January 2025.

Library

The Library will be closed from noon on Friday 20 December to 9am on Thursday 2 January. Please ensure you take all your books/papers/belongings with you as there will be no opportunity to collect them after this date until the Library re-opens.

Catering

Date	Breakfast	Lunch	Dinner
Thu 05.12.24	As normal	As normal	Christmas Dinner sittings: 1 st @ 17.45 – 18.30 2 nd @ 19.15 – 20.15
Fri 06.12.24	As normal	As normal	2 course dinner @ 19.15 Usual sign up required
Sat 07.12.24 and Sun 08.12.24	8.15-8.45	No Lunch Service	No dinner Service
Mon 09.12.24	8.15-8.45	12.30-13.30	MCR Christmas Dinner Guest Night 19.15
Tue 10.12.24 - Fri 13.12.24	8.15-8.45	12.30-13.30	2 course served dinner @ 18.30 Sign up required
Sat 14.12.24 and Sun 15.12.24	8.15-8.45	No lunch	No dinner
Mon 16.12.24 - Fri 20.12.24	8.15-8.45 Continental breakfast by sign on	Set lunch 2 course lunch at 12 midday prompt by sign on	No dinner (College closed end of business day 20.12.24)
Mon 06.01.24 – Friday 10.01.24	8.15-8.45	Set lunch 2 course lunch at 12 midday prompt by sign on	No dinner service
Sat 11.01.25 and Sun 12.01.25	8.15-8.45	No lunch	No dinner
Mon 13.01.24 - Wed 15.01.25	8.15-8.45	Set lunch 2 course lunch at 12 midday prompt by sign on	2 course served dinner @ 18.30 Sign up required
Thu 16.01.24 and Fri 17.01.24	8.15 – 8.45	Servery lunch 12.30 – 13.30	Servery dinner @ 17.45 – 18.45 Sign up required

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Please note there will be no meals in College whilst the College is closed.

If you have any problems accessing the online form, please contact it-support@queens.ox.ac.uk and if you have any queries regarding the questions on the online form please email db.office@queens.ox.ac.uk prior to the deadline.

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